

St. Cloud Technical & Community College S3.2.1 Procedure
Policies and Procedures
Chapter S3 – Educational Policies

S3.2 Graduation Requirement

Update Revision Responsibility: Vice President of Academic Affairs

Authority

The college Graduation Requirements Policy governs the awarding of certificates, diplomas and degrees and is based in part on Minnesota State policy 3.36 Academic Programs.

Eligibility

Students seeking to graduate from St. Cloud Technical & Community College (SCTCC) must:

1. Satisfactorily complete the required curriculum (Students who have re-entered the college after an absence of two full semesters (excluding summer), will be required to meet the requirements of the catalog in force at the time of their re-entry).
2. Complete residency requirements:
Diploma or certificate students must earn at least 15 or 1/3 of the required technical credits (whichever is less) at SCTCC.
Associate of Applied Science (AAS) students must earn 15 or more of the required technical credits at SCTCC.
Associate of Arts (AA), Associate of Science (AS) or Associate of Fine Arts (AFA) students must earn 15 or more of the required credits at SCTCC.
3. Maintain a minimum cumulative grade point average of 2.0 or higher (some programs require a higher GPA for graduation). All health majors, and some others designated on their program planners, must earn a grade of “C” or better in each required course.
 - o The GPA used for graduation includes only courses completed at SCTCC.
4. Earn 15 unique credits to be eligible to earn multiple of the same degree. (e.g. Liberal Arts & Sciences AA and Psychology Transfer Pathway AA)

College President: *Annex Chis* Date: 4/7/2021

Date of Adoption: September 22, 1998

Date of Implementation: September 22, 1998

Date repealed or replaced: 04/07/21

St. Cloud Technical & Community College

Policies and Procedures

Chapter S3 – Educational Policies

S3.2.1 Graduation Requirement Procedure

Students must

- Satisfy all general and specific requirements of the college including fulfillment of all financial obligations.
- Complete an Application for Graduation Form, recommended at least one (1) term prior to the anticipated date of graduation. Forms are available in the Office of Records and Registration and online.
- Participate in exit counseling if they are student loan recipients.

Exceptions to Degree Requirements

- Petition exceptions to program graduation requirements by officially requesting course substitutions, waivers, etc. using a Student Petition form.
- Requests for modifications of a graduation requirement require an advisor signature.
- Forms are available in the Office of Records and Registration and online. Student Petitions are reviewed and decided by the respective program Dean in consultation with faculty.

Degree Conferral

- The official indication of a completed degree is a notation made on the student transcript.
- Students finishing one degree with multiple majors will have one degree notated on their transcript with both majors listed.
- The college reserves the right to automatically post degree completion to the student academic record upon the verification that all degree requirements have been satisfied.

Awards (i.e. printed diploma)

- Students are issued one printed award per degree earned.
- If a student has earned multiple majors under a single degree, the majors will be listed on the one printed award.
- If a student has earned a degree and later completes an additional major under that degree, they will be issued a second award at that time.

College President: Annex Chis Date: 4/7/2021

Date of Adoption: September 22, 1998

Date of Implementation: September 22, 1998

Date repealed or replaced: 04/07/21